

THORNTON STEWARD SAILING CLUB - MANAGEMENT COMMITTEE

MINUTES of the meeting held on 07 SEPT 2021 on Teams.

PRESENT: Phil Gamlen (in the Chair), Nick Hatch, John Knopp, Annabelle Le Page. Rob Wyatt, Jonathan Stephenson, Mike Smith and Eddie Fearnside.

APOLOGIES FOR ABSENCE –Trevor Birkbeck.

Conflicts of interest - None were declared by any of the Management Committee / Directors.

1. Minutes of 05 AUG 2021 meeting were approved without alteration.
2. Actions arising from the last meeting:
 - 2.1. Diving arrangements – there will be a meeting in two weeks time between the Divers, Yorkshire Water HSE, and CGSC/TSSC staff. Examples of the MoD Risk Assessments have already been given to YW.
 - 2.2. Fire extinguishers – candidates Vulcan Fire; H E Wolley and subsequently North Yorkshire Fire Protection. PHG to ask Dave Oldacres to get quotes.
 - 2.3. SOPs and Handbook revision completion – Revision 1 to be published with current state of revision. Sections that are incomplete will be annotated with “under revision” and the current date. John K, Robert W and Phil G to have session to resolve any remaining uncertainties in the text.
 - 2.4. Boat Park – Berth tags – Options discussed. **Eddie** to get price of galvanised stakes with numbered discs.
 - 2.5. YW – no responses to date (Pontoon, Lease) – Carry forward.
3. Accounts – 3.1 Path commitment and funding – TSSC contribution to be £4,633.14 (as stated on Robert’s Financial Statement).
 - 3.2 CGSC payments – up to date.
 - 3.3 Robert's statement showed £38,662 in the bank accounts and a forecast balance at 31/10/21 of £37k. The Committee expressed their appreciation for the work Robert has put in to build a robust financial reporting system.
4. RTC Inspection – Robert said it was to be on 22 SEP 2021 and that everything would be in place for then. John K, Robert W and Phil G to have a pre meeting at the Clubhouse on the 21 SEP 21
5. Barts Bash – **Mike** to remind members of the event details and ask for any donations to be paid through our website.
6. Preparation for the 2022 season.
 - 6.1. Subscription levels including additional investment element – All the meeting, with the exception of Jonathan abstaining, voted in favour of a general increase of around 10% on 2021 rates (which had not been increased for several years) and the £10 prompt payment discount remaining. Resulting in the 2022 rates (pre discounts) being Single adult £110, Families £145, Social £20, Junior and Cadet £35, Joining fee £0, Over 75s 50% discount off the Adult rate, Boat berth £30, Model Boat £30 per member.
 - 6.2. Sailing / SUP / Canoe program – to be drafted by Annabelle / SPG for next meeting. The key requirement is the availability of instructors.
 - 6.3. AGM – date and format to be decided at the November 2021 meeting.

- 6.4. Year ending 31/10/21 Statutory Accounts – Robert to ask the external Accountants if they can meet the AGM timing, once decided.
7. AOB – None.
8. DONM – Nick to circulate a list of dates for availabilities for meetings potentially in the first weeks on October, November and December.