

## **THORNTON STEWARD SAILING CLUB - MANAGEMENT COMMITTEE**

**MINUTES** of the meeting held on 21 OCT 2021 in TSSC Clubhouse.

**PRESENT:** Phil Gamlen (in the Chair), Nick Hatch, John Knopp, Annabelle Le Page, Rob Wyatt, Mike Smith, Eddie Fearnside, Merrin Froggett (co-opted).

**APOLOGIES FOR ABSENCE** –Trevor Birkbeck.

PHG advised that he had received an email dated 28/09/21 from Jonathan Stephenson resigning from this committee. **NCH** to notify Companies House.

**Conflicts of interest** - None were declared by any of the Management Committee / Directors.

1. Office of Secretary – PHG thanked Nick Hatch for his service to the club and welcomed Merrin Froggett as a co-opted member to this committee. **NCH** to notify Companies House of Merrin's directorship (pending taking over as Secretary from Nick).
2. Minutes of 07 SEPT 2021 meeting were approved without alteration.
3. Actions arising from the last meeting:
  - 3.1. Fire extinguishers – Quotes received from H E Woolley and North Yorkshire Fire Protection. NYFP preferred, **EF** and **DO** to action and to request assessment of current equipment provision.
  - 3.2. Response from YW - believed to be drafting the new lease. YW will not permit a moored pontoon therefore investigate options of a mobile pontoon which are to modify the existing one on wheels and to see what is available e.g. modular plastic units. **JK** to task the Bosuns.
  - 3.3. Changing rooms privacy curtains. Shielded area around showers and some curtained changing areas required for safeguarding. **EF** to task David Oldacres to install ceiling rails and then curtains will be selected.
  - 3.4. Boat Park – Berth tags – Galvanised stakes were tested but pulled out too easily. Carry forward. Path construction underway. **PHG** will write to thank the Military for their £17K contribution.
  - 3.5. Infrastructure Project – PHG has talked to the Architect (K Craggs) and they will confirm with the Council about getting an extension to the planning period for the new clubhouse due to the delay in the YW lease renewal. **RW** will prepare a draft grant application for when the lease is confirmed.
4. Accounts:
  - 4.1. Circulated on 17<sup>th</sup> October. Running costs are ~£8.5K/annum. There will be a surplus of ~£38K at the end of the season. Have benefitted from new members as people have had more leisure time during Covid and membership income may fall next year.
  - 4.2. Year end is 31<sup>st</sup> October.
  - 4.3. Auditor (Colin Hutson) has agreed to continue. All in agreement.
5. RTC Inspection - highlights circulated by RW 27 OCT 21
  - 5.1. Defibrillator - circulated by Robert 17 OCT 21. There would be ~£1500 additional costs to install an external defibrillator and this option was approved. **PHG** to write to Fly Felling Club and Yorkshire Water to see if they will make a contribution to this, **EF** to investigate

funding sources the Scouts had. **RW** will investigate other sources e.g. BHF and contact Yorkshire Ambulance service re funding sources and training.

5.2. Reservoir Hazards – At low water levels a whirlpool effect near the outlet tower is apparent. SOPs to be amended so that dinghies and SUPs avoid this area at any water level, and when at low water racing will not take place in this area (buoy 4). Unexpected currents are created at the inlet (buoy 7) when pumps automatically switch on so this area to be avoided by all craft at all times

6. Sailing Planning Group:

6.1. Sailing Programme - The provisional programme for March-Oct 2022 has regatta Racing on alternate Sundays starting April; camping and Commodore's Cup at the end of August; Bart's Bash and Laser/Fusion championship in September; PBL2 courses mid-March and June; a RYA L1/2.

6.2. Mark Meadows and Trevor Bradley are keen to provide race training.

6.3. Safety Boat Competencies – The SPG state that safety boat helms must be PBL2 holders and currently there are only enough of these to programme safety boats on Sundays, Wednesday evenings and Bank Holidays next season (54 days). They will programme direct assessment days of experienced/competent helms early season so they can be added to the list. **MS** to give JK a list of members claiming to have PB2 competence but who are not yet on JK's approved list

6.4. Safety Boat Duty – The list is difficult to fill with volunteers. **PHG** suggests returning to allocated duties (with responsibility for finding replacements resting with the rostered person). SPG to investigate means of doing this.

6.5. Racing Prizes – Prizes tend to go to the same individual winners; it was requested that the SPG look at some on-the-day prizes for 2<sup>nd</sup> and 3<sup>rd</sup> as well.

6.6. RYA Regional Development Meeting:

Report from Paul Adam (RYA Sailing Development Officer NE) previously circulated proposing connecting clubs regionally by Google Chat; a mobile resource of single handers and double hander boats to meet peak demands; plans to support training and upskilling of instructors. A RYA Regional Conference for affiliated clubs is at Catterick Racecourse on 4<sup>th</sup> December, **PHG suggests some committee members might wish to attend.**

7. Preparation For 2022 Season:

7.1. AGM – Schedule for first week of February. **NH** to investigate venues at Thornton Watlass (The Buck Inn) and Leeming Bar (The Reubens). Buffet/hot food to be served on arrival. AGM format previously circulated, any members questions must be submitted in advance. Meeting to be followed by prize giving and a presentation of the Infrastructure Project (**PHG**). The committee report will go out in the next SailTime - submit content by end November: [**SPG**, Accounts (**RW**), General Overview (**PHG**), Membership (**MS**), CGSC (**JK**)].

7.2. Committee and Officers - Jonathan Stephenson has resigned so the Safeguarding role is vacant. **PHG** to consult Mark Meadows and Phil Cossons, **AP** to approach member who is a teacher who may act as 'consultant' on Safeguarding issues. **MS** to outline role in SailTime.

8. A.O.B

8.1. The committee could see no opportunity to use the Laser 1 and 2000 boats offered for sale. **MS** to include a 'For Sale' feature on the website/SailTime.

8.2. Winter closure – a working day for members was not required as there are now no boats to be moved inside. An attempt to be made to move two stored boilers into the loft (**EF**).  
Dinghies and paddle boards will remain available for hire.

9. DONM – Tuesday 16<sup>th</sup> November, 7.30pm. Venue TBC (**NH**).